# **ABBREVIATIONS**

There are many different abbreviations used in CT. They are part of the special vocabulary, or jargon, used to describe parts of the technology. Learn some of them \*.

1. Read the expressions given in the table below.
2. Find the meaning for DVD in column 3 to the right of the main table.
3. Grab it and move it (or paste it) into its place next to DVD
4. When column three is empty, delete it.
5. Increase font size of heading. Centre and embolden it. (Ctrl E and Ctrl B)
6. Embolden (make bold) the table headings.
7. Insert your name bottom right of the document. (Ctrl R)
8. Delete all these instructions.

ABBREVIATIONS IN COMPUTER TECHNOLOGY

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| --- | --- | --- |
| Abbreviation | Meaning |   |
| DVD  |  | Universal Serial Bus |
| USB  |   | Read Only Memory |
| ROM |  | Megabyte |
| RAM |  | Central Processing Unit |
| CAD |  | Gigahertz |
| LAN |  | Digital Versatile Disk |
| GHz |  | Random Access Memory |
| VDU  |   | Computer Aided Design |
| Mb |  | Visual Display Unit |
| CPU |  | Local Area Network |